



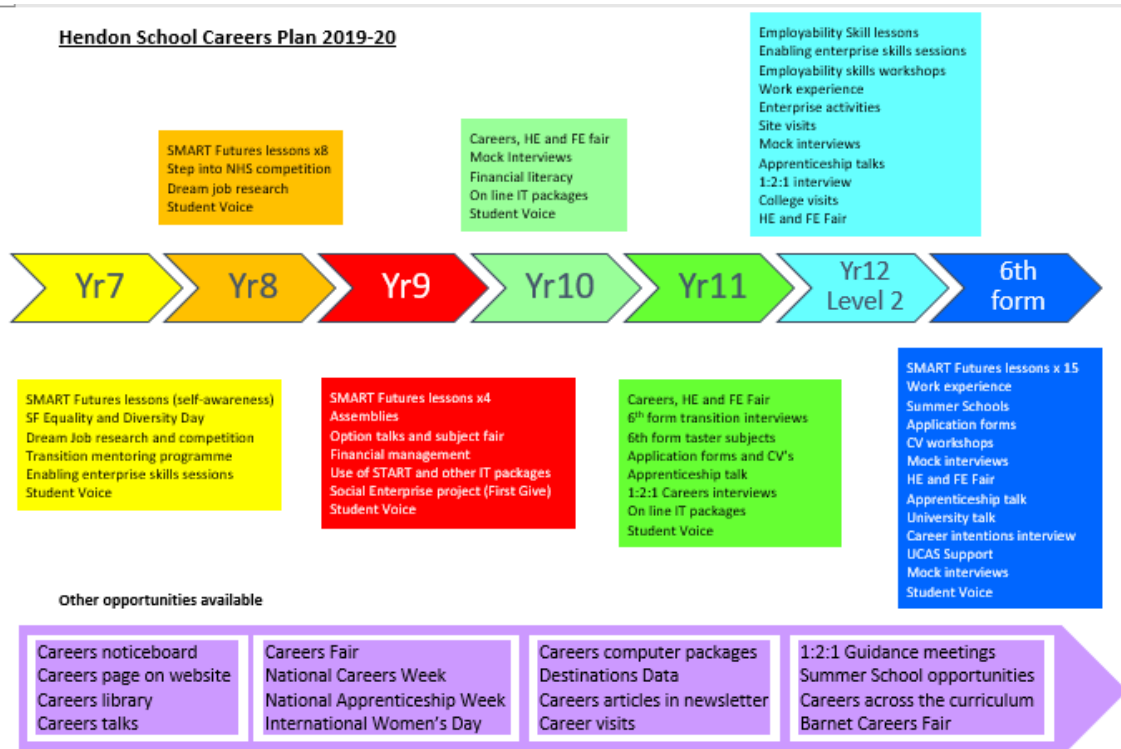
General Careers Introduction

Preparation our students for employment is an integral part of everything we do at Hendon. We aim to prepare our students to go on to further or higher education or skilled employment and enable them to make a significant contribution to society.

Qualifications remain very important, with few exceptions, but they are not the only consideration. At Hendon we understand that students who have effectively demonstrated and developed employability skills are becoming more important when potential employers' look for people to fill vacancies.

At Hendon we have an extensive programme giving students a range of opportunities to develop these skills. We support students in a range of ways including:

- careers and employability lessons in every year group
- giving students individual and impartial careers advice
- encouraging Sixth Form students to organise work experiences relevant to their higher education and career aspirations
- hosting an annual careers fair
- opportunities to develop skills using a range of resources, including START, enabling enterprise and Be Ready
- supporting students to write effective curriculum vitae and personal statements
- arranging interview training and mock interviews
- encouraging employers to visit the school to share their experiences
- working with an Enterprise Advisor to develop links with employers
- providing guidance regarding different career pathways, including information on apprenticeships as well as ensuring that students understand how they will be able to apply the skills and knowledge they have gained in school when they go out to work.



Careers adviser – Mrs Mohammed MohammedS@hendonschool.co.uk

Careers Leader – Miss Doona DoonaN@hendonschool.co.uk

Labour Market Information

Labour market information (LMI) may help students and their parents understand the job market and find out which careers, different qualifications can lead to. LMI tells you about what is happening in the job market at national, regional and local levels and includes information about jobs and salaries, what skills employers are looking for in different industrial sectors, conditions, communities and future trends.

LMI can help you discover where the job opportunities are, the sectors, occupations and locations you need to look out for, and help you identify the skills you might need to develop in the future.

The world of work and employment patterns are changing rapidly; young people need to be aware of this and how it might affect their decisions.

<http://www.lmiforall.org.uk/widget/> (Embed the widget)

National Careers Service

National Careers Service, is a Government website designed to offer Impartial careers advice and a range of resources <https://nationalcareers.service.gov.uk/>

The service can be contacted in a number of different ways:

Every Wednesday a live chat on social media where young people and others can ask questions and get advice. The sessions run from 2pm to 4pm on Twitter and from 7pm to 9pm on Facebook.

Webchat (Everyday 8am-10pm) - where you can speak to an advisor
<https://nationalcareers.service.gov.uk/webchat/chat/>

Phone (Everyday 8am-10pm), free phone 0800 100 900. Advice in a different language is also available, select option 5 to speak to an adviser using an interpreter.

START- Individual Student Online Record of Achievement

All students are issued with a START account, an Individual Student Online Record of Achievement, throughout 2019-20, students will receive training on making the best use of the portal.

START is an, online careers platform designed to connect 11-18-year olds with their future career potential. It combines the most comprehensive source of information with a personalised experience and career planning tools, helping our students to make more informed decisions about their future study and career options, as well as developing their employability.

START includes:

A student profile: students build their profile and access personalised study and career information.

Modules: activities to guide students through the information on Start at the right time.

Up to date information: engaging content on what to study, where to learn and the world of work.

Locker: an online record of achievement to evidence skills for future applications and CVs.

Employability action plan: Students can set goals and stay in control of their career planning.

Parent Information

All young people are required to continue in education or training until their 18th birthday. This doesn't have to mean staying in school. Students can choose to study or train in any of the following ways:

Sixth Form	College	Apprenticeship	Alternative Provision
What?	What?	What?	What?
Staying on at a school Sixth Form/ Sixth Form college after Year 11 to study A Levels and/ or Level 3 BTEC courses for 2 years.	You can go to college to study 'vocational' subjects including Health & Social Care and Construction. Courses are available from Entry Level to Level 3	A full-time job with training – you learn work-based skills on the job and attend college. Apprenticeships are available from Entry to Degree Level	For students whom Sixth Form, college or an apprenticeship is not a suitable environment, there is specialist provision available.
Where?	Where?	Where?	Where?
Most students stay at Hendon, although there are a range of other options and students will be supported to explore these.	Local colleges include Barnet and Southgate; West Herts and Stanmore.	Lots of employers offer these and training is normally provided by a local college.	E.g. Harrington
What grades?	What grades?	What grades?	What grades?
At least 5 GCSE's at Grade 9-5 including English and Maths. Some subjects will have higher entry requirements	Entry – no specific grades Level 1 – Usually 3 subjects at Grade 2 or above Level 2 – Usually 3 subjects at Grade 3 or above Level 3 – Usually 5 subjects at Grade 5 or above including English and Maths	Varies depending on the course. GCSE Maths and English at Grade 4 for intermediate level. Competition is fierce and motivation is really key!	No specific grades
How to find out more	How to find out more	How to find out more	How to find out more
Start website: www.startprofile.com Sixth form open evenings Sixth form prospectuses Look on Sixth Form and school websites	Start website: www.startprofile.com Attend college open days' taster days College prospectuses Look on College websites	Start website: www.startprofile.com National Apprenticeships website – www.apprenticeships.org.uk	Start website: www.startprofile.com
Don't forget-you are required to remain in education or employment with training until your 18th birthday			

The journey from starting in year 7 to finishing school post 18, can be a confusing time for both parent and child. There are choices to make, at Key Stage 4 when making key stage 4 option choices, making post 16 decisions and finally supporting choices post 18 with your child.

During Key transition times we will hold a range of events to support you and your child. Our careers advisor, Mrs Mohammed and Careers Leader Miss Doona are also available to give advice and support.

There are many resources available that provide information, but we have signposted a few of the websites below (many will have been used by your son/daughter in school) that are a good place to start:

Job Exploration	Labour Market Information (LMI)
www.startprofile.com https://nationalcareersservice.direct.gov.uk/home https://successatschool.org https://icould.com/ www.prospects.ac.uk https://www.allaboutcareers.com/ https://www.careersbox.co.uk/	www.startprofile.com https://www.careerpilot.org.uk https://www.lmiforall.org.uk/cm2/index.html
Work experience	Job applications (CV's, applications and interviews)
http://www.s4snextgen.org/Taking-Part/Students https://gothinkbig.co.uk/about-us www.barclayslifeskills.com	https://www.barclayslifeskills.com/young-people https://www.allaboutschooleavers.co.uk www.youthemployment.org.uk https://www.cv-library.co.uk/career-advice
Apprenticeships	Universities
https://amazingapprenticeships.com/ https://www.gov.uk/government/publications/higher-and-degree-apprenticeships www.getingofar.gov.uk www.ratemyapprenticeship.co.uk https://www.getmyfirstjob.co.uk/Apprenticeships http://www.notgoingtouni.co.uk	www.ucas.com https://www.opendays.com/ https://www.unitasterdays.com/ www.whatuni.com https://university.which.co.uk/ https://www.thescholarshipclub.org.uk/

Careers Charter

We want you to have the best careers education and advice to inspire you to aim high and equip you with the employability skills to be successful in your career

- We will help you learn about employability skills, employers, jobs, the local, national and international labour market, further and higher education opportunities and entry requirements and applications
- Lessons will include career-related learning, employability and the labour market
- Careers will be part of tutor time, ethics & values lessons assemblies and enrichment activities
- You will be given the opportunity to meet and visit employers and education providers
- Anyone can request an individual careers appointment; this will help you to explore your next steps, the skills you need and job ideas
- We will also provide you with a range of paper and online careers resources.