

Hendon School



Person Specification: Head of Sixth Form

Criteria	Essential	Desirable
Qualifications	QTS	
Experience	<p>Evidence of leadership skills</p> <p>Experience of successfully managing an aspect of school/department improvement</p> <p>An experienced and strong classroom practitioner</p> <p>Experience of successfully planning and implementing curriculum/pastoral developments</p> <p>Experience of applying Child Protection and ECM initiatives</p> <p>Evidence of successfully line managing a team</p>	<p>Evidence of successfully line managing a team</p> <p>Experience of more than one secondary school</p> <p>Experience of having had a positive impact in a middle management role</p> <p>Experience of designing and running extra-curricular activities</p> <p>Experience of working with other agencies to enrich the education of students</p> <p>Experience of applying Child Protection and ECM initiatives</p>
Knowledge and Understanding	<p>Excellent subject knowledge</p> <p>Understanding of the characteristics of high quality teaching and effective learning</p> <p>Knowledge and understanding of current issues in education.</p> <p>Knowledge and understanding of current Child Protection legislation, procedures and initiatives</p>	<p>Understanding of effective UCAS application process</p>
Skills	<p>Proven ability to work help improve classroom practice</p> <p>Ability to see tasks through to a successful conclusion</p> <p>Ability to work under pressure, meet tight deadlines and pay attention to detail</p> <p>Ability to explain ideas clearly and succinctly</p>	
Personal Characteristics	<p>Be flexible and have the ability and willingness to adapt to the needs of a situation and change tactics.</p> <p>Have the drive and ability to set clear expectations and parameters and to hold others accountable for performance</p> <p>Be able to produce positive outcomes by impressing and influencing others</p> <p>Use feedback from all levels of the school to help improve the way you lead, manage and develop staff</p>	