



Provider Access Legislation (PAL) Policy

At Hendon School, a high-quality careers education programme is critical in developing our students' futures. It helps by providing a clear understanding of the world of work including the routes to jobs and careers that they might find engaging and rewarding. Supporting students to acquire the self-development and career management skills they need to achieve positive employment destinations. The programme supports students to choose their pathways, improve their life opportunities, wellbeing and contribute to a productive and successful economy.

As career pathways are continually changing, it is important that our students are aware of all the options available to them, post-16 and post-18 including apprenticeships, university, and wider technical education options such as T-Levels and Higher Technical Qualifications. Hendon School is fully aware of the responsibility to support students to secure the best outcomes. This should include sharing information, developing skills and offering support to enable students to progress through their education and into the work of work. That means acting impartially, in line with the statutory duty, and not showing bias towards any route, be that academic or technical.

Aims

The statement has the following aims:

- To develop the knowledge and awareness of all career pathways available to our students, including technical qualifications and apprenticeships.
- To support students to be able to learn more about opportunities for education and training outside of school before making crucial choices about their future options.
- To reduce drop out from courses and avoid the risk of students becoming NEET (young people Not in Education, Employment, or Training).

Student entitlement

We fully support the statutory requirement for students to have direct access to other providers of further education, technical training, and apprenticeships. We will comply with the legal requirement to put on at least six encounters with providers, as outlined in the PAL:

- Year 8 or 9 (Feb) - Two encounters for students that are mandatory for all to attend.
- Year 10 or 11 (Feb) - Two encounters for students that are mandatory for all to attend.

- Year 12 and 13 - Two encounters for students that are mandatory for the school to put on but optional for pupils to attend.

Encounters will be for a duration of at least 30 minutes and will take place, during the school hours (8.40-3.10pm).

Encounters could take place during lessons, assemblies, in National Apprenticeship Week, National Green Careers Week or National Careers Week in addition to off-timetable events.

Meaningful encounters with providers

Hendon School is committed to providing meaning encounters for all students.

A meaningful encounter:

- Is where the student can explore what it is like to learn, develop and succeed in that environment
- Involves meeting staff and where possible learners/trainees
- Has a clear purpose
- Is underpinned by learning outcomes that are appropriate to the needs of the student
- Involves a 2-way interaction between the student and the provider
- Includes information about the provider, such as their recruitment and selection processes, the qualifications that provider offers and the careers these could lead to
- Describes what learning or training with the provider is like
- Is followed by opportunities for the students to reflect on the insights, knowledge or skills gained through the encounter

Requests for access

Requests for access should be directed to Noelle Doona, Careers Leader. She can be contacted by telephone 020 8202 9004 or email Careers@hendonschool.co.uk

Granting Requests and Refusal of Requests

Once your request has been submitted, the Careers Leader will respond to you within 10 working days. All requests will be given due consideration by the Careers Leader and Senior Leadership Team. Each request will be considered on a case by case basis.

If access is given, providers will be able to attend the school during an appropriate event. We will organise a pre-meeting to outline the event, students attending and ensure that the event meets the requirements of “meaningful encounter” as laid out in the recent statutory guidance.

In the rare instance where access is denied, the careers leader will fully explain why the request has been denied. Where possible alternative opportunities for access will be discussed.

Details of premises or facilities to be provided to a person who is given access.

We will provide an appropriate room or assembly hall as agreed. All rooms have computers, projectors, and screens. Please bring any resources on a USB or access via the internet. The Careers Leader will work with the provider to ensure the facilities are appropriate to the audience. Appropriate safeguarding checks will be carried out. Providers will be met and supervised by a member of school staff, usually the Careers Leader who will facilitate the event.

We are also happy to facilitate online live events, where students can ask questions. We will need to carry out technology checks in advance to make sure systems are compatible.

We are happy to receive literature/ prospectuses, and these will be made available to the students either in the library or the Careers Office.

Complaints Procedure

Any complaints about this policy should be raised to Tamiaka Sooknanan, Deputy Headteacher who will investigate further, please email info@hendonschool.co.uk

Monitoring arrangements

This policy will be reviewed by the Careers Leader annually and approved by the board of Trustees at every review