

# HENDON SCHOOL

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*'Learning Together Across the World'*

25 March 2026

Dear Parents / Carers,

## Parent Coffee Morning – Attendance and Punctuality

**Date: Tuesday 14<sup>th</sup> April**

**Time: 9:10am - 10:10am**

We would like to invite you to a Coffee Morning at Hendon school, hosted by our Attendance officer Mrs Spray to discuss the importance of school attendance and punctuality.

This will be an informal opportunity to meet staff, ask questions, and learn more about how we can work together to support your child's success.

### Why Attendance Matters

There is a clear link between poor attendance and lower social and economic outcomes later in life. Every day in school counts towards your child's future.

### Topics We Will Cover:

- The importance of being on time and ready to learn.
- Our HERO approach: Here, Everyday, Ready and Organised.
- What to do if your child is absent and how to report it correctly.
- How to avoid fines and why fines are issued for poor attendance.

We hope you can join us for a cup of tea, a chat, and a chance to connect with other parents and carers.

Please sign up <https://forms.office.com/e/Y396f7p3tU> or scan the QR code



Yours sincerely,

Christie Stolk  
Office Manager