

HENDON SCHOOL

Headteachers: Rhona Povey

Craig McGuire

Golders Rise, London NW4 2HP



Telephone: 020 8202 9004

Email: info@hendonschool.co.uk

Website: www.hendonschool.co.uk

'Learning Together Across the World'

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Dear Parents and Carers,

I am writing to inform you of our updated Detentions Protocol, which has recently been reviewed and approved by the Senior Leadership Team. These changes ensure that our behaviour systems remain consistent, fair, and transparent, and that all students are supported in meeting the high expectations that underpin our school values.

Detentions may be issued for a range of reasons, including behaviour concerns (C1 and C2 consequences), uniform issues, or lateness to school. Our intention is not simply to sanction students, but to help them learn from mistakes, reflect on their choices, and maintain high standards both in and out of the classroom.

Behaviour detentions take place the following school day, while uniform and lateness detentions take place on the same day they are issued. Detentions begin at 3:10pm; a 30-minute detention finishes at 3:40pm and a 60-minute detention finishes at 4:10pm. These detentions take priority over clubs, interventions, fixtures, and other school events unless a change is approved by senior staff.

To support parents in keeping track of this information, detentions are updated daily on Arbor. You can view all detentions through the Arbor Parent App, including the reason and duration. This ensures you have clear visibility and can support your child to attend promptly. If you require assistance accessing Arbor, please contact your child's form tutor.

We understand that, in some circumstances, a detention may need to be rescheduled. In these cases, requests must be made directly via email to your child's Head of Year, or to the Key Stage Director where appropriate. Only the Head of Year, Director of Key Stage, or a Deputy Headteacher has the authority to amend or remove a detention. Class teachers cannot make changes, and students are not able to bring notes from home as a means of excusal or rescheduling.

Students are collected by staff at the end of the school day and are fully supervised throughout the detention. They are expected to remain silent, complete reading or written work, and demonstrate high standards of conduct. If a student does not attend their detention or leaves without permission, the consequence will escalate to a Reset the following day.

We greatly appreciate your support in maintaining consistent expectations and routines for our students. By working in partnership, we can ensure that every child benefits from a calm, structured learning environment in which they can thrive.

If you have any questions regarding the updated protocol, please contact your child's Head of Year.

Yours sincerely,

Dr Rhona Povey
Headteacher

Craig McGuire
Headteacher