



## Careers Entitlement at Hendon School

It is important that all students are fully supported and guided through the process of planning their futures. We believe our students are well prepared. We have a full programme of careers education delivered across the curriculum including SMART Futures (our PSHE programme); trips; visits from outside speakers; assemblies and special events.

At Hendon School we are committed to providing students with outstanding careers guidance. This means:

- Clear, impartial advice, information and guidance about ALL the options available so students understand what they involve.
- A planned programme of careers education helping students develop skills and the knowledge to make choices especially during times of transition to work and learning.
- Support and guidance to help students make informed choices and complete a career plan for the future.
- Help to decide what to do next, including further learning, training and employment.
- An opportunity to set out an individual learning plan.
- An opportunity to learn about the world of work.
- Opportunities to meet a range of employers, universities, colleges and apprenticeship providers throughout your time at Hendon School.
- Take part in site visits to employers; universities and colleges.
- Students learn how to improve their own employability; how to find work and how to progress their careers

We are proud of our extensive links with employers, colleges and universities. Each year we work with over 60 different organisations to deliver our careers programme.

Mrs Mohammed, our Careers Advisor provides impartial and unbiased advice to students and parents concerning their career options and pathways. Mrs Mohammed also advises on training and apprenticeship opportunities and further education pathways.

All students have an entitlement to unlimited careers Interviews with Mrs Mohammed. All students in Yr11 will have at least 1 interview during Year 11, but students in all years are able to make an appointment to have a careers interview. Students with additional educational needs will also have interviews at Yr9 and Yr12/13. Parents are welcome to attend interviews if they would like too.

Mrs Mohammed will also be available at parents' evenings and open evenings at the school.

Noelle Doona, Assistant Headteacher is Careers leader and can be contacted on [DoonaN@hendonschool.co.uk](mailto:DoonaN@hendonschool.co.uk); 020 8202 9004.